

# Position: Farms, Food & Health Fellow

**Description:** The Groundwork Center for Resilient Communities seeks a dynamic, self-starter to assist with connecting local food to healthcare and nutrition initiatives in our region, as well as support in planning and execution of a conference in Traverse City in September 2019. As a Fellow you will work with nonprofit staff on real projects that will help us grow, bring unique expertise to your position, and gain valuable professional development skills. This fellowship is 5-month appointment and excellent opportunity to experience food, nutrition and farming policy advocacy while working for a well-established, community-based nonprofit organization.

## **Responsibilities may include:**

- Assisting in supporting Getting to Heart of the Matter Grant, Building Healthy Communities including; assessment tool utilization, action plan writing and implementation data collection;
  - Participate in meetings and meeting the needs of our community partners, grant funded projects and research projects related to nutrition, local food access and community health strategies;
- Assisting program staff with collecting data and qualitative stories from teachers, administrators, food service directors and farmers regarding culinary trainings and building healthy communities grant projects;
- Assisting program staff in developing and carrying out communications campaigns that elevate the benefits of connecting the dots between farms, food and health;
- Assisting program staff in research of best practice models, both in the region, Michigan and nationally, including programs, policy and metrics that would inform insurance companies to possibly create new insurance products.
- Assisting program staff with development of health education materials or presentations related to using local food, healthy eating and cooking;
- Provide hands support for event planning and education programs with community partners including general promotional events and other activities;
- Conducting research on culinary nutrition lesson plans, programs and strategies, partnerships, and other program resources;
- Collaborating with staff on new ideas, directions, and venues for training, conferences, and communications with local advocates (including health care professionals, employers interested in innovative wellness plans, and senior agencies).
  - Helping to develop, design, and maintain resources for our website, blog, farm to school resource site and emerging platforms for elevating exciting models that connect local food to health and wellness programs;
- Generally supporting the Food & Farming Policy Specialists as needed.

## **The ideal candidates will possess the following knowledge, skills, and characteristics:**

- Experience in media communications, and excellent verbal and written communications skills generally;
- Knowledge of nutrition science, public health or preventative health modalities;

- Strong organizational skills, including attention to detail and follow-through with the ability to manage multiple projects simultaneously; potentially also event organization skills.
- Proficiency in Word, Excel, Google Drive, and PowerPoint/Prezi;
- Working knowledge of social media platforms, specifically Facebook, Instagram, and Twitter. WordPress is a plus;
- Demonstrated interest in and passion for food and farming issues;
- Flexibility and good humor.

**Hours:** minimum 30 hours/week (summer); minimum 15 hours/week (spring and fall).

**Compensation:** This is a paid fellowship position. Successful applicants will receive a stipend (\$2500 for spring/fall, \$4000 for summer), in addition to a comprehensive professional development plan to be developed directly with your supervisor. This position provides an opportunity to gain hands-on experience in nonprofit operations, opportunities for special projects tailored the applicant's skills. Other benefits include access to an incredibly vibrant community in Northern Michigan and access to high-level staff and non-profit advocates across the state.

**Start Date:** June 2019.

**TO APPLY:** Please address cover letter and resume to Paula Martin, MS, RDN, LDN, Food & Farming Policy Specialist with "FFH Fellowship Application" and which cycle you are applying for (Summer or Fall) in the subject line to [paula@groundworkcenter.org](mailto:paula@groundworkcenter.org) by May12, 2019.